

**Meeting Minutes**  
 Kekaha Host Community Benefits Fund  
**Meeting No. 69**  
 Kekaha Neighborhood Center, Kekaha, Kauai, HI  
 September 21, 2015  
 Meeting Time: 6:15 pm – 8:00 pm

<b>CAC Attendees Present:</b> Chair, Tony Ricci; Treasurer, Robert Jackson, Secretary; Evelyn Olores, Big Boy Kupo, Thomas Nizo, Jolina Felix-Keamoai and Randy Chinen.		
<b>Excused Absent:</b> Vice-Chair, Myra Elliott, and Thomas Nizo		
<b>Non-Voting Members Present:</b> Nalani Brun and Yvonne Hosaka		
Agenda Item	Minutes	Action
<b>I. Call To Order / Roll Call</b>	Meeting Called to order by Chair Tony Ricci Evelyn Olores – Roll Call: Present: Chair, Tony Ricci, Treasurer, Robert Jackson, Secretary, Evelyn Olores, Big Boy Kupo, Stan Lazaro and Randy Chinen. Excused Absence: Vice Chair, Myra Elliott, Thomas Nizo and Jolina Felix-Keamoai	6:21 pm
<b>II. Approval of Agenda</b>	Chair: I am looking for a motion to approve the agenda.	Motion to approve Agenda moved by Big Boy, seconded by Evelyn Olores. No further discussion. All in Favor. Motion passed unanimously.
<b>III. Approval of Minutes</b>	Motion to defer approval of minutes dated 08/17/15 to the next CAC Meeting moved by Evelyn Olores and seconded by Big Boy.	Motion to defer approval of the minutes to the next CAC meeting moved by Evelyn Olores and seconded by Big Boy. No further discussion. All in favor. Motion passed unanimously.
<b>IV. Financial Report presented by Robert Jackson</b>	Ok. Our financial report as of 07/01, excuse me, 09/11/15 was \$488,789 and we have some outstanding grants that are still pending and on the 2 <sup>nd</sup> sheet and everything in the balance due is monies that have already been approved and that total is \$90,731.17. Our actual balance available is \$398,057.98	
<b>Tony Ricci</b>	Thank you Robert. Any questions. Motion to receive financial report?	Motion to receive Financial Report moved by Evelyn and seconded by Big Boy. No further discussion. All in favor. Motion passed unanimously.
<b>IV. Public Testimony</b>	Ok. At this time, public testimony. Anyone wants to come up? Is there anyone outside of projects coming up that would like to say something? Ok. None. Let's move to New Business	
<b>VI. New Business</b>	<b>a. Final Project and Financial Report – The W, Basketball Clinic.</b> <b>b. Final Project and Financial Report – The W, Volleyball Clinic.</b>	
<b>Tony Ricci</b>	Josh Burton?	
<b>Josh Burton</b>	Good evening CAC Members, Yvonne. For the record, my name is Josh Burton and I'm here representing The W of Kauai. I am here to do an oral final report of our project. We are in the process of finishing our written final report which also includes our final budget report. I'll go ahead and recap really quick and then we have some individuals who are here tonight who would like to share their experience. I also threw together a quick video of the camp. Our first project was our annual basketball camp which was held June 15 – June 19, 2015 at Island School. Total attendance for the entire camp was 88 and of that we were able to provide 25 scholarships to Kekaha residents. For that camp we had 3 NBC coaches come from the mainland and	

	our second project was our 2 <sup>nd</sup> annual NBC Volleyball camp and that was a follow on from last summer where it went from a 2-day to a 5-day camp. We had a total of 81 in attendance for that camp and it was held in July 20 <sup>th</sup> to the 24 <sup>th</sup> here at Waimea High School and we were able to award 29 scholarships from Kekaha residents. Overall, I think it's a success and I try not to sell our product. I'd like to have those who experienced it to give their feedback so you can hear firsthand from their experiences. So, I'll start off with Coach Dino, would you like to share something.
<b>Coach Dino</b>	Aloha, I'm Coach Dino. Thank you for allowing us to speak on this. The NBC camps have been around for a while and a lot of testimony is my son has been involved in NBC camps since the start. He's been at all of the basketball camps and most recently, the past two volleyball camps and you know, it's nice to be able to provide these opportunities for our kids on the west side, it's just going to make them better people. The message that they send are through sports, however, they do teach them a lot about life skills and lessons and our kids take a lot back from those camps. Aside from the skills, they take back life lessons and I thank you that you were able to funds these types of clinics because we do have a lot of challenges living here and like I said, it's a great opportunity for our kids and I thank you all for continuing to support The W of Kauai and I hope that you can continue to help support The W with these camps because in the future, a lot more kids will have that opportunity so thanks.
<b>Josh Burton</b>	At this time I'd like to call up Coach Josh Mecham who's also a resident here in Kekaha and he supported our volleyball camp this summer.
<b>Josh Mecham</b>	Hi, I'm Josh Mecham and this was actually my first time to the NBC Volleyball. I was kind of surprise to hear about them having an official camp here on the west side with people from the mainland because usually, you here that it's on the other side of the island. I was involved in soccer and usually the camps are always in Lihue and Kapaa. When I attended this camp, actually it was better than I thought it was going to be. They went over a lot of the comprehensive skills with the kids and it was all age levels. I really appreciated the discipline that these coaches brought. They really didn't just fool-around. It was structured, fun, energetic and very educated. My two daughters went on the HCB scholarship which I appreciate very much and one of my daughters who is in the 8 <sup>th</sup> grade, my other one who is in the 4 <sup>th</sup> grade and they both really appreciated it and I just want to say how thankful I am for the support that you guys gave for that.
<b>Kayla Tsuchiya</b>	Hi. I'm Kayla Tsuchiya from Kekaha and I really enjoyed the camp. The coaches were really nice and they helped us a lot with the skills and techniques that we learned and if we did something wrong, they were always there to help.
<b>Kyra Rapanot</b>	Hello I am Kyra Rapanot from Kekaha and some of the things I really liked about camp was that I learned about skills and techniques.
<b>Tony Ricci</b>	Did you learn to play with others better?
<b>Kyra Rapanot</b>	Yes.
<b>Josh Burton</b>	This was actually the first time that she's ever played volleyball.
<b>Tony Ricci</b>	Oh. Good for you!
<b>Josh Burton</b>	And she came to camp and she did really well. This is our last testimony.
<b>Tisha Burton</b>	Hi. My name is Tisha Burton. Something that I really liked about the NBC camps was that they don't only teach us about basketball and volleyball. They teach us about life lessons.
<b>Tony Ricci</b>	Thank you. Good coaching Coach. We are really glad that this works out and obviously from the pictures, I don't know if anyone else in the audience has seen this, this is a really impressive group of students, kids and it's great that you are able to put this all together and thank you all for your energy for doing this. We do the small part, you guys are doing all the work and I know on behalf of this whole board, we hope that you continue to do this. I think we know that you're already up and coming so get your paperwork in for the next round. But thank you Josh. Seriously, from me personally, my commitment to sports and kids and stuff like that, I'm just so glad that you guys and parents do all the work to put this together. So thank you.

<b>Josh Burton</b>	So before I close, two things, really quick, I want to call up DJ to say something really quick.	
<b>DJ Pabre</b>	Hello. My name is DJ Pabre, son of Dino Pabre. I attended both camps. Basketball and Volleyball and I'm really grateful because I took a lot from both camps like for sports and for my life and I feel like a better person now.	
<b>Josh Burton</b>	Ok. So in closing, I'd just like to show this quick two minute slide show of the camps.	
<b>Video Presented</b>	Photos from both camps shown on a video slideshow presentation.	
<b>Tony Ricci</b>	Thank you kids for coming out.	
<b>Josh Burton</b>	Thank you.	
<b>Tony Ricci</b>	Anyone have any questions for Josh. Please	
<b>Evelyn Olores</b>	Josh, I just want to say thank you to you for bringing this program here. We always hear about clinics and it's not in Kekaha and for the Kekaha kids to get there, it's a struggle but looking at your pictures, I see all of the kids and I feel that it was worthwhile so keep at it and I thank all of the parents and to all of the kids here, I'm glad to see that you all attend this. One day I hope to see you all on the Big Boards one day.	
<b>Tony Ricci</b>	You know you Kekaha volleyball players gotta bug Aunty Evelyn if you want a volleyball court here in the park. Hint, hint, wink, wink, nudge, nudge.. we know can get one 5 gallon bucket of sand each from the beach and there's a couple thousand resident's here in Kekaha so I think we can make that happen. Ok. Thank you. Thank you very much. Ok. So number six we got a and b done. So let's move to c. Quarterly Progress Report, Ke Kula Niihau O Kekaha Food Service Project.	
<b>New Business.</b>	<b>c. Quarterly Progress Report, Ke Kuly Niihau O Kekaha Food Service Project.</b>	
<b>Yvonne Hosaka</b>	Tia just texted and said she is running a little late but will be here soon.	
<b>Tony Ricci</b>	Ok. Looking for a motion to defer c. to when she makes it and we'll put it there on the agenda.	Evelyn Olores moves to defer New Business c. to after Unfinished Business a., Seconded by Stan. All in Favor. No discussion. Motion passed unanimously
<b>Tony Ricci</b>	Ok. Unfinished Business. A.	
<b>VII.Unfinished Business a.</b>	<b>a. Discussion and Possible Decision-Making. Project Proposal, Queen Emma Celebration</b>	
<b>Chris Fyre</b>	Hello my name is Chris Fyre, Director of Hui O Laka. We were asked to come up with survey questions that would pertain to Kekaha residents and also basically come up with some ideas on how to be more Kekaha centric on our application. We took up a couple suggestions, one was to put up a tent just for Kekaha residents and because we are out in the elements, that's a nice benefit as we do sometimes get rain. So you would have to be a Kekaha resident to use it. It would be on the other side of the Queens tent opposite of the Alu Like Kupuna. The Alu Like Kupuna they are basically the Kekaha residents of that organization who would be benefiting from the money from this grant as we will be providing shuttle transportation as a lot of them don't drive anymore. They love to come to Kokee and volunteer. We have about 30 to 40 of them that volunteer every year.	
<b>Tony Ricci</b>	Ok. Chris this is what we got right here. About 800 people total?	

<b>Chris Fyre</b>	Yes and there's a sample of survey questions.
<b>Tony Ricci</b>	Ok. I have a couple of quick questions just on your proposal. When, in your budget, when you're showing the canopy tents and the commercial stock pots, those are things you're buying right?
<b>Chris Fyre</b>	Yes.
<b>Tony Ricci</b>	Ok. I was hoping that was the point. So this, you'll be able to keep using them.
<b>Chris Fyre</b>	Yes. Right now we use Kauai Businesses and it's a hardship for them and we borrow them twice a year.
<b>Tony Ricci</b>	Ok so and these are going to be up there and it's easy accessible.
<b>Chris Fyre</b>	Yes.
<b>Tony Ricci</b>	Ok. I was hoping that was the plan. Ok, so most of the stuff, you're buying.
<b>Chris Fyre</b>	Yes.
<b>Tony Ricci</b>	Ok. And obviously, storage and stuff. My only question with the shuttle service. Are you able to advertise that prior to your event.
<b>Chris Fyre</b>	Yes. We will be advertising that and we are also using Alu Like.
<b>Tony Ricci</b>	Ok and you're just kinda going to see how it goes?
<b>Chris Fyre</b>	We're going to really try and get them to help us with the survey and make to see really how it works.
<b>Tony Ricci</b>	And see in the future if we can get more of the seniors out there realizing that they can get transportation.
<b>Chris Fyre</b>	Right and I think, that's one of our biggest problem up there is because there really isn't much parking there at the park and so eventually, we'd like to provide the service to maybe more areas. First we'd have to find out if the times work and we thought that the seniors would probably be the most, they would give us the most feedback.
<b>Tony Ricci</b>	Ok. Now I know you do this every year. So if a large part of this grant, the \$13,000, is buying tents and canopy's this year, and I'm sure you'd apply again next year for something, um
<b>Chris Fyre</b>	No we'd use this again and again
<b>Tony Ricci</b>	No, these yes I know that but I know if we approve this grant, there's no reason why you wouldn't come back next year for another part of the grant, maybe for transportation.
<b>Chris Fyre</b>	Yes. Well especially for transportation. Right, the care homes.
<b>Tony Ricci</b>	Anyone else have any questions for Ms. Fyre.
<b>Evelyn Olores</b>	As far as transportation. Have you gone to any of the other senior centers and asked the seniors to get a number of actual participants so that maybe you can actually get a bus count? In Kekaha and Waimea. I know that some seniors go to Waimea. Some go to Kaumakani. I know the parking is bad and I'm looking at the bus fare for this time, maybe next year you can come back for transportation monies and future use.

<b>Chris Fyre</b>	Right now in the budget we have one bus that will be running two times throughout the day just because it is quite an enormous expense and I will definitely try to get a head count before we go. I didn't want to advertise it as of yet because I didn't want anyone to get their hopes up and we couldn't follow through.	
<b>Tony Ricci</b>	Personally speaking and we've all discussed this before and I think that you have the support not only of this board but the community of Kekaha and the community overall and I would love to see that maybe next year now that you're getting your hard cost out of the way that you know maybe a 4 to 5000 budget for transportation where you could actually say there's gonna be a bus leaving there. I've done a lot of work at Hale Kupuna and I know a lot of them would just love to be able to just get a chance to go outside and go somewhere and maybe be able to go to something like that so I think there's a real possible thing with what this all composites anyway. So, let's take this to a vote and let them know what's going on. Anyone want to make a motion.	Evelyn Olores moved to approve Hui O Laka Project Proposal for \$13,725. Seconded by Big Boy. No further discussion. All in favor. Motion passed unanimously
<b>VII.Unfinished Business</b>	<b>b. Discussion and Possible Decision-Making, Kekaha, HCB Program Budget Proposal Presentation.</b>	
<b>Tony Ricci</b>	Has anybody heard of any ideas toward our HCB Program Budget Proposal Presentation to the County for 2016? As far as gardens, or you know whatever. No. Ok. So, I mean, this is where we have to justify for more money if we're gonna do it. If there's things in the future that you could think of that we can come up with of projects like maybe the Sand Volleyball Court.	
<b>Evelyn Olores</b>	Well, I tried the sand volleyball court when I was working. The reason why we have that mound over here is we dug the sand out from the Waimea side of the center and we built this hula mound and we left the sand there and all we found was sand coral so we went to the state to ask for sand and I don't know if today they would give us sand but back then they told us to tell the girls to go and get buckets of sand. Today we got after them to not take the sand and to put it back on the rocks so everytime they come to grade the road, lately they have just been putting the sand back.	
<b>Tony Ricci</b>	Is there use? Did they use it?	
<b>Evelyn Olores</b>	Well we were looking at a basketball court, 6 baskets and the sand volleyball court next to that. In the plans, there is supposed to have 2 more tennis courts and it would be the same way it is now. Maybe that's something that we can ask the County to do.	
<b>Tony Ricci</b>	I mean if there's interest in it.	
<b>Evelyn Olores</b>	Well sand volleyball is big now. And I'm surprised he had that many kids for his volleyball clinic.	
<b>Tony Ricci</b>	Ok. This is the kind of stuff if you're out talking to people. I mean, that's the kinda things. We don't want to take away the money we are getting now.	
<b>Evelyn Olores</b>	Inaudible, not on mic.	
<b>Robert Jackson</b>	Inaudible, not on mic.	
<b>Tony Ricci</b>	Ok. It would be great to have and if there's interest from groups... Ok.	
<b>Yvonne Hosaka</b>	Can we put in a proposal to the county for a new screen?	
<b>Tony Ricci</b>	Ok.	
<b>Evelyn Olores</b>	Ok. What about this system?	

<b>Yvonne Hosaka</b>	I will ask Thomas to look at the speaker to see if we need a new one.	Randy Chinien moves to allocate HCB funds to purchase a project screen. Seconded by Evelyn. No Discussion. All in favor. Motion passed unanimously.
<b>Tony Ricci</b>	Ok. Let's get Thomas take a look at this system to see if we need to service it. Ok. Are we still waiting for the final financial report from E Ola Mau?	
<b>Yvonne Hosaka</b>	At our next meeting, those listed on Agenda Items Pending to be placed on upcoming CAC Meetings.	
<b>Tony Ricci</b>	Ok. New Business c. Ke Kula Niihau Food Service Project.	
<b>New Business</b>	<b>c. Quarterly Progress Report, Ke Kula Niihau O Kekaha Food Service Project</b>	
<b>Tia Koerte</b>	Aloha, Tia Koerte from Ke Kula Niihau and Hoku Char-Taala from Ke Kula Niihau.	
<b>Tony Ricci</b>	Thank you.	
<b>Tia Koerte</b>	Ok. So basically in terms of our goals for year one was for us to develop and deliver a consistent nutritious and culturally appropriate food program, to increase food security, promote student health and improve educational performance of students. By hiring Hoku overall, I think that was the biggest factor to the success of our program during that school year. He worked very diligently throughout the year to provide the nutritious lunches. Initially our goal was to provide a breakfast snack and a lunch but last year, breakfast did not come through but we were offering a light snack as well as lunches daily to at that time 51 students and staff members. Our biggest success actually started in this school year, on page two, at the end of last school year, Hoku began formulating and developing menus and making contact with USDA and Federal programs. He attended trainings and menu approval was the biggest hurdle that we needed to get through and by the first day of school which was July 29 <sup>th</sup> , we have been enrolled in what is called a community eligibility provision program or CEP program and we have since been able, during this school year, starting in July and August a mid-morning snack as well as lunch and the CEP program actually allows schools who serve primarily underprivileged students, the ability to provide free lunches for the entire student population regardless of if they are free or reduced lunch or not. So looking at our snack and tannic counts, it needed to be above 62.7% and we surpass that of the entire student body. Even the students who would normally have to pay for lunch were offered snack and lunches daily and breakfast. So I'll let Hoku speak to that because he's really the champion in this.	
<b>Tony Ricci</b>	Ok. So you're saying that it's not just for the kid, it's for the whole household.	
<b>Tia Koerte</b>	Well in school year 14-15 we offered to the whole household. This year it's just students K-12 that are offered the free lunch.	
<b>Hoku Char-Taala</b>	Aloha. Do you have any questions for me?	
<b>Tony Ricci</b>	I know she just went over this CEP, so this is kind of what the whole idea from the beginning was and congratulations that you pulled this off before the school year started. Seriously, that's a lot of work. So you did get the USDA approval?	
<b>Hoku Char-Taala</b>	Yes. We did get that.	
<b>Tony Ricci</b>	Ok so they're helping also?	
<b>Hoku Char-Taala</b>	Yes. The Hawaii Child Nutrition program focused primarily on Charter Schools. So what it is is that it's a program that we qualified for so, as long as you have direct certification of enrollment that is more than 62% of your student body, you qualify for this. You actually get all of your lunches free for the whole student body and breakfast. They subsidize that so that it doesn't come out of pocket.	

<b>Tony Ricci</b>	Ok. Well that was the whole goal so obviously, that's working. So I'm sure the paperwork every year, you have to keep it active and going.	
<b>Hoku Char-Taala</b>	Every month, every day.	
<b>Tony Ricci</b>	So are you incorporating the gardens? I know that was the talk too?	
<b>Hoku Char-Taala</b>	We are. We're almost there with the gardens. We just talked to somebody who is doing the irrigation part so he drew up the blueprints and he is sending out the bids to get somebody to actually put in the irrigation and the timeline for that to be completed is the end of November and then we can start planting stuff.	
<b>Tony Ricci</b>	Awesome. Well congratulations. Any questions from the board. Are you done with your presentation? Ok. So this was phase I so, Yes. We have exhibit B. Why don't you run that by us.	
<b>Tia Koerte.</b>	Ok. So pretty much our remaining balance came out to \$4,300 and that was waiting for the 10%. Due to Malama Kaua'i, \$2,100 as part of their 10% of that \$4,300 and in terms of our inventory systems software, that's another item waiting for our final 10% to be able to purchase. Food Safety, certification and training is happening right now. We're hosting a Hawaii Child Nutrition certification and training at our school so now that we're actually in the program, we're able to move forward with trainings and all that stuff.	
<b>Tony Ricci</b>	Ok. There's your plants and garden material. Ok. We have the one grant that went out and now we have number two.	
<b>Yvonne Hosaka</b>	Yes. Project was approved for full amount. Year One was approved and Year Two was contingent on the progress of Year One.	
<b>Tony Ricci</b>	And what was the total for Year Two?	
<b>Yvonne Hosaka</b>	\$61,070.00 is what their balance is due for year two. I believe because the proposal was contingent on year one, you have to do a formal motion and letter of recommendation to be submitted to the County.	
<b>Tony Ricci</b>	Ok. So we need a motion on the floor.	Evelyn Olores moves to release funds allocated for year two to the Ke Kula Niihau O Kekaha Food Service Project. Seconded by Big Boy. No further discussion. All in favor. Motion passes unanimously.
<b>Tony Ricci</b>	Ok. Good Job! Contact Nalani and take it from there.	
<b>Tia Koerte</b>	And also we need to do the close out for this year.	
<b>Yvonne Hosaka</b>	Ok. Can you submit an electronic report of year one with your financial.	
<b>Tony Ricci</b>	Ok. Let's get that all going.	
<b>Yvonne Hosaka</b>	Let's wait until Nalani gets back so that she can direct you on what needs to be done for year two.	
<b>Tia Koerte</b>	Also, please let Nalani know that I changed my email address. <a href="mailto:tia.koerte@kekulaniihau.org">tia.koerte@kekulaniihau.org</a>	
<b>Tony Ricci</b>	Ok. Final roll call. Next meeting 10/19/15 at 6:15 pm	

<b>Evelyn Olores</b>	We have 6 members present and I move that we adjourn this meeting. Seconded by Thomas Nizo.	Motion to adjourn by Evelyn Olores. Seconded by Robert Jackson. No further discussion. All in favor. <b>Meeting adjourned. 7:21 pm</b>
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Drafted by: \_\_\_\_\_  
Yvonne Hosaka, CAC Facilitator

Submitted by: \_\_\_\_\_  
Evelyn Olores, Secretary

Reviewed and Approved by: \_\_\_\_\_  
Tony Ricci, Chair

( ) Approved as is  
( ) Approved with amendments  
See minutes of \_\_\_\_\_ meeting.