

Meeting Minutes
 Kekaha Host Community Benefits Fund
Meeting No. 45
 Kekaha Neighborhood Center, Kekaha, Kauai, HI
 January 20, 2014
 Meeting Time: 6:00 pm – 9:00 pm

CAC Attendees Present: Chair, Bruce Pleas; Vice-Chair, Vacant; Secretary, Evelyn Olores, Al "Big Boy" Kupo, Myra Elliott and Tony Ricci and Stanley Lazaro Absent:, Robert Jackson and Thomas Nizo Non-Voting Members Present: Beth Tokioka, Yvonne Hosaka		
Agenda Item	Minutes	Action
I. Call To Order/Roll Call	Meeting Called to order by Chair Bruce Pleas. Roll Call: Present: Bruce Pleas, Al "Big Boy" Kupo, Myra Elliott, Tony Ricci, Stanley Lazaro and Evelyn Olores. Absent: Thomas Nizo and Robert Jackson Welcome Stanley Lazaro, our newest CAC Member.	Meeting Called to order 6:15 pm
II. Approval of Agenda	Myra Elliott moved to approve the agenda. Seconded by Tony Ricci. No discussion	Motion to approve Agenda. All in favor. Motion passed unanimously.
III. Public Testimony	At this time we will take public testimony and will also be taken at any time during the meeting.	There was no public testimony.
IV. Approval of the Minutes	Evelyn Olores moved to approve minutes dated 10/30/13. Seconded by Myra Elliott. No discussion.	Motion to approve minutes dated 10/30/13. All in favor. Motion passed unanimously.
V. Financial Report	Our financial report is an update from October to December 2013. We do not have our Treasurer here. Do we just have this spreadsheet? Or do we have a large spreadsheet Yvonne?	
Yvonne Hosaka	I believe that it was decided by the CAC that this would be the format for the financial report that we would ask the Department of Finance to provide to us for our meetings. There was no activity since our last CAC Meeting. They did show a column per the CAC request indicating the grants with funds still not paid out on the far right.	
Bruce Pleas	I see as of, on my copy, is it in my folder?	
Yvonne	It should be in your packet in the back of the minutes.	
Bruce Pleas	Ok. Excuse me.	
Yvonne	The balance showing as of January 7, 2014 is \$1,01200.00 then all of the interest which would be \$17982.88 with a project balance 1, 019, 182.88 so you would you minus the 707,00 which are the outstanding grants and that would be the balance available to grant. I will put in the CAC request asking that the actual balance available to grant shows on the next financial report.	CAC request Department of Finance show the actual balance of funds available to grant on financial report.
Bruce Pleas	So at this point, we have \$311,682.82 available to grant in the next period.	
Bruce Pleas	Yes. You may come forward. Please state your name.	
Mr. George Paeste (Public)	I just had a question. All the credits on the amounts, like the 4,500. Has that all been issued? And the Kekaha Solarize \$78,000. What was that expense for?	
Bruce Pleas	The initial allocation to the Kekaha Solarize grant was 780,000.00. They have received 78,000 at this point and the other 707,000.00 will be disbursed in increments as needed for the solar project	
Mr. George Paeste	Ok so the 78,000 were expenses from the beginning until now?	
Bruce Pleas	The 78,000 is what was provided to Kekaha Solarize on the 1 st of December, actually, 10/28/13 and presently, they show their balance at 78,000 at this point. Thank you.	
Bruce Pleas	Ok So I am looking for a motion to receive the financial report.	Moved by Big Boy and seconded by Evelyn Olores. No discussion. All in favor. Motion passed unanimously

Bruce Pleas	We will now move on to unfinished business and I am going to turn it over to Yvonne.	
Yvonne Hosaka	Ok. We are going to first talk about the Grant Process Manual dated 11/28/13. At our last CAC meeting, everyone agreed that they were satisfied with the document presented and that I would do a final review with Nalani Brun from the County which Bruce also attended. There were grammatical and typographic corrections made to those errors found and the only one major change was the section with regards to insurance requirements which were removed. The County will handle that on a case by case base and if needed, that would be included into the grant agreement. Other than that, there were no other changes made from what was presented to all of you at the last CAC meeting.	
Bruce Pleas	The only thing I found was on page 12, Section 7A, the beginning of the sentence, there's a small a and it should be a capital A.	
Yvonne Hosaka	Ok. Thank you	
Bruce Pleas	And are we having workshops on this?	
Yvonne Hosaka	As soon as we are done talking about the forms I'm going to go over the timeline which we'll talk more about the workshop there.	
Bruce Pleas	So, my feeling is that this may need to be a continuing workshop for the public.	
Yvonne	This actually that we are looking at is a resource guide for the CAC to help answer some of the grey areas from the first funding cycle. Something to reference to in the event there are questions about how do we receive the progress reports, how are they going to be done, etc. That's what this was mainly for. For you to have something to refer to in the event there are any questions throughout the grant life.	
Bruce Pleas	But this will be available to the public?	
Yvonne	Yes. I can definitely put it on the website.	
Bruce Pleas	So we'll need a workshop? The CAC. If the members feel that they have questions, go to Yvonne and if we have enough questions, then we'll need a workshop.	
Yvonne	Sure.	
Tony Ricci	If there are just few questions, can you write them out and you can just send those out to us and we might not need an actual workshop.	
Yvonne Hosaka	Yes. We can have a FAQ sheet and send that out and include that out to all of you. If you all have a chance to look at this, each section is pretty self-explanatory with descriptors to each section explaining what the statement of purpose, eligibility, amount and length of awards, what the application is expected to include, the selection criteria so that when it's time for you to review the grants, you can reference to this on how you will score the proposal, and it explains what happens after the grant is awarded and what the expectations are for reporting.	
Beth Tokioka	Might be easier to refer maybe if there was a table of contents included.	Create Table of Contents for Grant Process Manual.
Yvonne Hosaka	Yes. That's a great idea.	
Bruce Pleas	I think we can go with the question and answer so if any of the CAC members have any questions, Yvonne can compile those, send out to the CAC members as well as post so the public knows as well and if it gets to the point if we need a workshop especially when we get to the selection part, we may need to have more conversations.	Compile Questions and Answers and forward to CAC members. If there are enough questions we can go into a workshop.
Bruce Pleas	Maybe just go over the selection criteria is where we would need further discussions before we move through that.	
Bruce Pleas	Ok. We are finished with a. Ok. Now we will go on to B. Grant Application for Proposal.	

Yvonne Hosaka	This is a PDF fillable file that they can type in their information, save, go back to it to finish up. This is what we will be discussing at the first workshop. All of this information on the application are also in the resource guide we just finished discussing. There are descriptors explaining what information is needed in each section. We discussed this at our last meeting, did any of you need for us to go through this again?	
Bruce Pleas	I read through it and I just have one question. On page 4, when you first supplied this document to us, it goes from type of award, in a form of a grant and then what is expected to include, there is one section missing in this copy that we have tonight.	
Yvonne Hosaka	Yes. After I reviewed what was first sent to you with the agenda, I noticed in my notes from my meeting with both you and Nalani that I forgot to delete a section. So what you have in front of you in tonight's packet is what is needed for CAC review and approval.	
Bruce Pleas	Ok. That's what I thought. Just make sure we don't send out the wrong one.	
Yvonne Hosaka	Any other questions on the application? Ok. If you look behind the application, I've included a timeline. There is a chart sample and a written timeline. The goal is to announce the opening of the grant on 2/1/14. You have a sample flyer in your packet that will announce the opening, where the community meeting will be and my contact information. Tentative date for the first work shop is Saturday 2/15 and as soon as I confirm the dates with the Neighborhood center. The goal for this workshop would be primarily to go over the application and get a feel of how many of them actually have a project in mind and if not, share with them the community survey results. Our next CAC Meeting is scheduled for 2/17 and I will update all of the CAC members from the workshop. The goal for the following workshops are to break them up in small groups with some community members who have experience in grant writing / reviewing to provide additional resources to anyone who does not have experience in writing grants and again, we'll probably have a good idea after the first workshop and what kind of proposals will be coming through this round. Some may be able to be fast-tracked. If any of you have any ideas or suggestions that would be greatly appreciated and welcomed.	
Bruce Pleas	Yes. It has 5/1/14 deadline date on the timeline. It should be 4/30/14 because the deadline for submission on the application.	
Yvonne Hosaka	Ok. I will change to 5/1/14 11:59 pm	Change date on timeline to correspond with application deadline date to 5/1/14 11:59 pm
Tony Ricci	In my past experience, people are going to hear after the first workshop and come to the second workshop, will you be able to facilitate those who missed that one? Yes. That was the intent of breaking up in groups. There would be other people there to assist with those who needed help with their grant while I go over the application with those who missed the first workshop.	
Yvonne Hosaka	Ok. Any more questions on the time line? Do you think it's going to work?	
Tony Ricci	Yes. Especially if we can fast track the smaller proposals. I think this is a pretty realistic timeline.	
Yvonne Hosaka	I think the hardest part is getting the word out to the community. Informing them that there are funds that can be used by a formed group or towards a community project.	
Bruce Pleas	Ok. We've already approved these preliminarily. I am looking for a motion to approve unfinished business a, b and c.	
Bruce Pleas	Yes. Come forward Jose.	
Jose Bulatao	Good evening. Jose Bulatao, former CAC member. I would like to first commend my former colleagues for those who have maintained your status with the CAC and also to applaud those who have stepped up to be a part of this awesome responsibility. Listening to this particular portion I am very enthused and appreciative of the specificities that Yvonne focuses upon but at the same time I have some concerns and I think they need to be articulated. When we started the CAC, we began in uncharted waters, we were feeling our way around, we were faced with many challenges and hurdles and we've come such a long way and I think throughout the years that the CAC has been in existence, the CAC has matured and evolved and part of what I hear from what Yvonne pointed out was the degree and extent to which we need to be observant and cognizant of requirements and we need to know what processes and	

	<p>procedures would be required of any group submitting a report or a proposal. Now this is my word or caution, or suggestion and I hope that you may feel the same way, now with the timeline of Yvonne's position with the reality that her position ends on the 30th of June, the CAC would have to consider of rehiring her or getting her replaced, that's a reality. And so I think it's extremely important that you focus between the time you have from now to June, to meet the need and concerns of the community. This is where we did not meet the mark as well as we could have in the past from my perspective and when I hear what Yvonne has been doing with the applications and having more workshops and by keeping herself available and flexible with the idea and I think Bruce has pointed this out, if we can continue to do this with the focus in helping the community to fine tune and knowing what needs to be done, I think this is where you're going to get the best mileage with the efforts. And this is where I think there needs to be a little shifting of gears on not so much the CAC but how the CAC is assisting the community. Now along those lines and the reason I'm bringing this up and the differentiation may have been brought up, now there may be some prior proposals that may be seeking additional funding. I'm not sure if that would be considered. Kekaha School for instance, will you be entertaining the thought of possibly granting a proposal; St. Theresa, in addition, may they consider something else if they want. And would that be acceptable? The fiscal sponsor and the exactitude of the requirements and their responsibilities need to be very well thought out so that there are no assumptions being made and I think the workshops will add to that tremendously and one final note. We see the return of Beth Tokioka representing the Mayor's office where is the representation of the County Attorney. You may need to have them present at your meetings as you continue to do your work.</p>	
Bruce Pleas	Thank you Jose. I am looking for a motion to approve Unfinished business a, b and c.	Tony Ricci moved to accept a, b, and c. Seconded by Big Boy. Any discussion
Myra Elliott	Are we all going to be able to attend all of these meetings on the timeline?	
Evelyn Olores	You know in the past it was not easy to review all of these proposals so will there be special times that we can have extra time to meet in preparing to approve or not the proposals presented. It took a lot of time.	
Yvonne Hosaka	I think after the first workshop we'll have a better idea of what we will be expecting. Anything that is almost ready for the smaller projects, we could start fast tracking those where if they are almost in final form, send those out before May for you to start reviewing them.	
Bruce Pleas	I think Evelyn's concern is that if we can go through all of them at one time it might be difficult so by fast-tracking the simpler ones, we can get those out of the way and more time to go through the complicated ones.	
Bruce Pleas	Ok. Any more discussion? We have a motion on the floor. All in favor please raise your hand.	Motion passed unanimously. No further discussion.
Bruce Pleas	We are now going to Section VIII. New Business A. Resignation of CAC Member Imai Karratti. I'm looking for a motion to receive.	
Myra Elliott	I'll make the motion.	
Bruce Pleas	Do we have a second?	Motion to receive made by Myra Elliott and seconded by Evelyn Olores. All in favor. No further discussion. Motion passed unanimously.
Bruce Pleas	Section VIII. New Business B. Welcome again our new CAC member who was appointed by the Mayor. Congratulations. We look forward to working with you.	
Yvonne Hosaka	Just to let you all know that Stanley and I did meet prior to tonight's meeting and I have to say that I was so impressed how Stanley had taken the initiative to do research on his own regarding the history of the CAC and had read through the past several months meetings which made it really easy for me to get him up to par. I believe that he will be a great asset to the CAC. And we still have one available seat open so if the community has anyone that is interested, please get in touch with me.	
Bruce Pleas	Moving on the New Business C. Upcoming Budget for the CAC for 2014 – 2015. We need to come up with some numbers to present to the Mayor. At this point, our appropriations were \$80,000 appropriations for 2008 – 2011 were fairly steady with \$80,000. The appropriation for 2013 was \$168,000, for 2014 it was \$2.38 a ton for 71,000 tons. We can either ask for the same appropriation or	

	more, or we can just ask for a lump sum which was generally what we did every year was, we requested, asked for 1 million dollars. Or we can have an appropriation and go for tonnage. We just need to get some numbers in there so we have something down on paper for the finance department for the up and coming budget. Any discussions? Any ideas of what we should include in the letter to the Mayor and the Department of Finance?
Tony Ricci	How did we come up with the \$2.38 a ton? What was last year's application? How did you phrase it?
Bruce Pleas	We actually went and just asked for a million dollars.
Beth Tokioka	Yes. I think that came, initially it was a dollar a ton and then it was recalculated because the tipping fee went up. So it was proportionate to a dollar to the \$2.38 was proportionate to how high the tipping fee went. That was how that went.
Bruce Pleas	So what is the projected tipping fee for next year? I believe there have been some increases?
Beth Tokioka	There is something before the Council right now. There considering an increase in the tipping fee. Right now it's \$90.00 a ton and there's a measure before the Council to increase it. Last Spring during the budget process we proposed an increase in the tipping fee and it was turned down by the Council so there's no telling what will happen with this latest bill.
Tony Ricci	So is the plan to ask for Jupiter and have them come back at \$2.38. I mean just to expedite this; it's kind of the same request as last year. Then the County will look at the same number and if the tipping fee goes up they add a couple pennies and it makes that done, correct?
Bruce Pleas	Yes and also we can send in the letter that we have on file from last year and we can just send that in. Also to the other concern, the facilitator which is usually the request goes to the office of the Mayor for the facilitator. So it's just for discussion here so if there's no objections, we'll just send in a copy of what we have for last year and if you can draw that up so we can vote on it to approve. So that will be on the agenda for the next meeting. There should be a letter and we can approve it as a CAC and make any changes needed. And also, look into the budget, we have the detail of the budget, do your own research and we can come up with something more specific and viable. I believe, Beth, is that enough time?
Beth Tokioka	Yes. Your meeting is in February correct?
Bruce Pleas	Ok. Next is Section VIII. New Business letter d. Discussion and Possible Decision-Making, Update Report from Solarize Kekaha Project. Representative, please come forward for a short presentation.
Dennis Eguchi	Good evening CAC and members of the community. Dennis Eguchi, Garrett Agena and Patrick Pereira. Last week Wednesday we had a community meeting and we passed out these forms that you see in front of you, purple, blue and white. Focus of the meeting was on the yellow page, page 2, item 4, b-1. No bingo yet? Ok. Item 1 says, must own and occupy a residential home in Kekaha or must occupy a residential home in Kekaha that was previously owned if sale of transfer was made to a family member and no rent is being paid. And what that basically means is, a lot of the elderly have gone and divested themselves but yet they have a lifetime lease on the home and they reside in the home until the day they die. So the residents of Kekaha are saying if the intent was to get a system to someone who lives in Kekaha for the longest length of time but yet they had to own their home but because they had divested themselves they asked if we could entertain this idea. So at this meeting, we brought that up to the community and there were 95 households there and we put it up to a vote and it was 94 for and 0 against. So we need the CAC to entertain this and we'd like your ok if you guys are willing to and if you need more clarification, that's why we're here.
Bruce Pleas	So just a little bit. It's the same concern I had before that the English in it isn't quite right. In Kekaha that previously was owned if sale transfer made to a family member. I think it's called a pronoun or something. Whatever those things are. It should be "was owned" if sale transfer was or is made to a family member.
Dennis Eguchi	Yes. Bruce. The corrections that you told us about that night, unfortunately Robyn couldn't make it to the meeting tonight so that's why.
Bruce Pleas	Yeah, it has nothing to do to the concept. It's just the English and I'm alright with that as long as the CAC feels comfortable with that change because that is a big change because originally what came out the CAC was must own and occupy a home in Kekaha. So what Dennis is asking the CAC members is, is

	the second part before and after ok and I'm fine and anybody else can chirp in.
Tony Ricci	I understand the whole concept thing. How do you verify that? How is that verified?
Dennis Eguchi	If you look at the purple sheet and that's the draft application. The draft application asks that two people in the community to verify the length of residency and they also have to provide verification of real property tax, it's outlined on that purple sheet as to how we're going to do it. We also have four people from the community, Don Ines, Mr. Fred Patricio, Mrs. Barba at the Credit Union because she speaks fluent Filipino to help the Filipino community members and Owen Mo so basically people from the different parts of the community that are willing to help to verify if somebody says, hey I don't think that person has lived in the community that long. They are just going to look at it and say yes or no, I'm not sure and if that's the case, it will be up to the residents to come up with all of the documents.
Myra Elliott	When will these not be drafts?
Dennis Eguchi	February 1 st we're going to have actual applications here at the neighborhood center and then we're going to start passing it out to the community?
Myra Elliott	And can they get applications at this website?
Dennis Eguchi	Yes.
Bruce Pleas	And can they get applications at your office in Hawaiian Homes?
Dennis Eguchi	Yes.
Bruce Pleas	Ok. Are there any comments or concerns? If not...
Patrick Pereira	Just to clarify, another thing that came up at the meeting. A person asked, say for instance, Patrick Pereira puts a system on his house and he dies and the house is passed on to his children and they don't want the house so they sell the house. Now the question was will there be a reclaim or a lean put towards the sale of the house to get back the fund that was put on the house and I think the response to that unanimously was to leave that alone because this is a grant and we could get into trouble with laws and stuff like that. It never passed.
Bruce Pleas	Good. So thank you for the report and we don't have any decision making because you are in the process. I just have one question. Your balance is \$708,000.00 and that's still the same as the end of January.
Dennis Eguchi	Yes and a copy of the bank statement from Kekaha Federal Credit Union and nothing has been disbursed.
Bruce Pleas	And you'll supply and actually now with the new forms we have, you can contact Yvonne for the forms to fill out for these reports now.
Bruce Pleas	Next is Section 9, a – Discussion and possible decision making with Hawaii Rainbow Road Crew. Is there a representative here? We have your email and it has been distributed.
Ron Olen	I wanted to bring you up to speed with what we've been doing. We've been searching for the highest and best use of our talents and efforts for Kekaha. I'm very excited about what we're doing. We have an opportunity to have a profound positive presence in the community. There was a unique opportunity to apply for an FM Radio license. Erect a tower and broadcast over the airways known as low power FM, LPN FM. The filing window had closed as of November 15 th , 2013. LPFM are 100 watt stations available only to non-profit organizations. Rainbow in cooperation with Waimea Baptist Church has filed an application with the FCC. We are currently awaiting approval by the FCC. As a singleton with no competing applications in this area, we expect to be approved soon. So hopefully we'll have an opportunity to bring community radio to the west side Kauai. Imagine KKCR based in Waimea. The benefits of community radio to the west side, Waimea and Kekaha are numerous. Community radio is accessible, 90% of Americans listen to the radio at least once a week, its affordable, for listeners, broadcast radio is free, for producers, community radio is affordable. It's local. Community radio strengths are community ties. It covers news and events that do not get enough air time to bigger

	<p>outlets such as local sports, local board meetings, and neighborhood festivals. Community radio is participatory. Community members participate in programming and events insuring that the station is local and level. So Rainbow, coordinating with Waimea Baptiste Church, you have to be a non-profit in order to have applied for this license. We have a lot of assets in place. Waimea Baptiste Church is donating the use of their basement which is plenty of room for studios, an on-air studio, recording studio, and video studio. Of course if you have an actual FM radio station you can also simulcast radio and video over the web. You can also get to repeaters and send it all over the island. The board of directors at Waimea Baptiste Church, which approved this project, includes an engineer which is a necessity to have a radio station and of course we have the video camera and the computer. Required broadcast hours for this license are 36 hours per week at least 5 hours per day 5 hours per week. If we go 24 hours a day 7 days per week, we would have to staff for programming and all that. My proposal was to get approval by the FCC which I expect shortly, is to allow up to 4 hours of programming by and for Kekaha each day. Of course in exchange for Waimea Baptiste Church housing project, giving the basement to work out of, they would like to do the Christian education broadcasting as much as they want. But what I would like to see if 4 hours a day set aside for projects, production, for on-air time for either by Kekaha residents or for Kekaha residents. Now I don't like to get the cart ahead of the horse but everyone that I've talked to about have been extremely excited about having our own radio station on the west side. Once we do get the approval from the FCC, it'll be all hands on deck, getting as many people involved as much as we can, use the camera and computer we have. Start to put together videos of what people would like to hear on the radio, what kind of programs they would like to see. The main thing is to start to get the word out that we have the possibility to have a radio station on the west side. Last two to three months in working on this project, I've identified possible grants that would help with this. The biggest one is an appropriation for public broadcasting. I did some research on this and they are exactly for this kind of situation. KKCR giving an example received approximately \$100,000.</p>
Bruce Pleas	<p>Ok. Thank you. That was 6 minutes. I read your email and what I have written it's not relevant. Is not in Kekaha. It's also too, I don't know how you can use video cameras in a radio station. I have on page 3 of our mission. All programs and services must be for and are restricted to the Kekaha community. We've discussed this before and at the last meeting this is from the CAC members. What I would like to suggest is that Yvonne can ask say for someone like Thomas to handle that equipment like a back-up to learn and use it. Now St. Theresa has a project coming up in February so I hope that we can get a schedule. This is another thing. I suggested that Ron Olen set up community workshops so that we can train young people on how to use the equipment as it is community property. I would like just to throw this out. Another comment. With what Hoike put's on, maybe Ron can air whatever is going on in the community so that people would know what's happening here at the meetings in Kekaha. If he could make a schedule now that the Road Crew is over we can suggest if he could film everything that is happening around the community. Maybe Kekaha School projects, St. Theresa School. Something like that could be advertised for everyone to see. So basically, I think what the CAC discussed last time and we're on the same line is to see for this equipment, a schedule of workshops scheduled in Kekaha for community members to learn how to use this. I'm talking about equipment that was supposed to be returned at the end of the grant and we've let it go ahead and I need to see solid proof that that equipment is being used to benefit this community. That's all I'm asking. As long as it's in Kekaha, a Kekaha resident is using it, learning to use it, someone young, middle aged. Someone learning to use it. That's just my feeling on it and like I said, for an FM radio, that's great but I don't know how you'd use the video camera in FM Radio and I'm one of those rare people who rarely listen to the radio.</p>
Tony Ricci	<p>When you talk about live streaming on the internet, the video comes with the radio?</p>
Ron Olen	<p>Say you have a radio station, an FM Radio station based in Waimea because that's where we have the space, you will hear it in Kekaha. It's not like it's only in Waimea, you will hear it in Kekaha. Now if you have radio station, you can put live streaming on the web which means for example, you could listen to KKCR on your computer. You don't have to turn on the radio. Also, we have plenty of space there. So if you're broadcasting, you can have live video and live radio going all over the world.</p>
Tony Ricci	<p>Now with this proposed radio, how far is 100 watt projects.</p>
Ron Olen	<p>Well in a rural setting such as we have, 5 to 10 miles. So based in Waimea Baptiste church, should cover all of Kekaha and Waimea.</p>

Tony Ricci	Now have you had the opportunity to talk to any of the principles, or the board of education? This would be an awesome opportunity to get a school project where kids actually have hands on multi-media class. In New York where I grew up that was one of our electives a multi-media class at school. Is that a possibility that you would be entertaining to get the kids involved?
Ron Olen	Absolutely. I've done a lot of research on LPSM and there is a station in Malibu that is run completely by and for the kids. 100% programming done by the kids. I've seen another station where they have a school class, radio production. I've talked to dozens of people about this. I'm just waiting for the FCC approval and then yeah, I don't see why like Waimea High who have kids from Kekaha would have a class in radio broadcasting and what we would like to do is have the kids get on there and have their own Hoike and call-in shows, sports are also very important to this community so live broadcasting of the local games. This is where kids can get on the radio, broadcast live. And some may say this is a career path they may be interested in.
Tony Ricci	Ron. I think you have to explain how they can be in Kapa'a if the game is there and link into the radio station and it's broadcasted. That's where I think a lot of the people need to understand that the station doesn't mean everything doesn't need to happen inside the room. I think a lot of people don't understand that you could be linked while talking there and go over the radio here and out with a simulcast. I think they did that in Waimea for the town celebration.
Ron Olen	Exactly. There is so much technical knowledge around here that I'm not providing it, I'm bringing it together. We have this unique opportunity to apply for this FCC license. It may not ever come again. They passed this law in 2001 and it took till now for them to open it up and the bidding is closed. So we have the option to have a radio station. For example let's say there are local musicians, local artists. What are the odds of going up to Princeville and getting on KKCR. Wouldn't that make them feel, anybody, any student for example if you go to the school, you could have the English class write essays, and record them.
Tony Ricci	So what kind of funding are you look at from the CAC?
Bruce Pleas	I'd like to get back on the agenda items.
Tony Ricci	Oh Ok.
Bruce Pleas	We are getting off to something that's going to happen next year. Agenda Item. Discussion and possible decision-making, Equipment. What to do with the equipment. This is about a FM station.
Ron Olen	I'd like to get back to this. You brought this up a few minutes ago. You said this is Waimea not Kekaha. Now once you get past elementary school, where do you go to school? Don't the kids who live in Kekaha go to Waimea?
Bruce Pleas	I want to see Kekaha residents using the equipment.
Ron Olen	Well I have two projects right now with the catholic school graduating class of 8 th grade DVD of the 8 graduating students with pictures and music for their graduation ceremony. That's one thing. The other thing is Lola from Kekaha Senior Center here needed help putting together a DVD to explain craft making. I'm working with her on that. Those are the two projects I'm helping with here in Kekaha. In the meantime, I'm saying how I spent my time looking at the grants, getting this radio station up. This is a big thing. It's going to help everyone in Kekaha, It's going to help provide tools for students in Kekaha with occupational opportunities that they may not otherwise have.
Bruce Pleas	Ok. Now that you have gotten off this subject again. I would like documentation of Kekaha resident's use of the equipment. You've given me two. That's what I wanted before. I want, myself as a CAC member, I want documentation of what Kekaha residents are using it for, and how they are benefiting from it. That's the kind of report that I'd like to see from you. It seems to me and don't get all hot and bothered again. It seems to me that we have provided equipment for your personal use after the end of the grant period. That's just my observation. What are we going to do with this equipment? Are we going to let it stay out there and do whatever it wants to do or are we going to try to have some control over it and get a list of what it has benefitted Kekaha for or bring it back in? We've had all that discussion last time.
Vivian Rose	Who is going to control it? Audible not clear. Community member spoke out from crowd. Unclear and could not understand.

Bruce Pleas	All you need to do for me is document that usage and provide it to the CAC. That's all we are asking for.	
Ron Olen	Well here's the thing. I don't need the equipment to move forward with the FCC radio license that would benefit Kekaha as well as Waimea. If it's important to you to have the equipment back, I can have it brought back to you within the next 30 days' time.	
Bruce Pleas	That's why we're here tonight. Is to decide what the CAC would like to do about the use of equipment.	
Ron Olen	I tried to show you the big project, The long-term of it which would benefit greatly this community. So if you just could be a little patient. Once we get the FCC approval, we are going to go full force to provide this community radio for this town. But if you need the equipment back, we can do that. I can still move forward with this project without the equipment.	
Tony Ricci	Ok. Hold up. I think what Bruce and the CAC is trying to get Ron is what you did right here it's these two lines here. It's perfect. January. These are the two projects that you are working on and that's all the CAC needs and that you say in February or March you have these other projects coming. We want it entrusted in your hands but we need you to provide us with a monthly report on how the equipment was used. What's coming up. A document of how, when and where it's being used right Bruce? And you answered it. That's all we need.	
Ron Olen	I understand. But I heard from him that we don't know what's going on.	
Tony Ricci	Hold on Ron. We don't know what's going on. We're not mind readers. You just clarified with these two projects. Now we know what's going on in January. If you come back with a letter and send to Yvonne saying you're doing something else, fine as long as we know it's being used and it's not just sitting in your closet. It's because we're responsible for that equipment ok because we gave the money for that equipment, it comes back to the community and that's all we need for clarification. Now this future for the radio, that's great, but I think basically we just need to know on a monthly basis, how you are using the equipment for Kekaha.	
Myra Elliott	Mr. Olen. I was wondering if you would be able to tape the workshops? I don't know if Yvonne would feel comfortable. So people would look at it over the website. Even the solarized Kekaha workshops?	
Ron Olen	Sure. That would be good use.	
Bruce Pleas	And all you would have to do is put it on a sheet of paper saying you were here or going to do this or that. And anything in the future you are planning on doing. Just copy us on it and send it in to us. I just need lists. I'll open it up for discussion and if anyone feels like making a motion.	
Tony Ricci	I make the motion that seeing that the equipment is in good hands, that Ron Olen provide monthly update reports on the use of the equipment for current and upcoming usage.	
Bruce Pleas	And I would also like included in the motion as well as a list of Kekaha residents who were involved in program and/or project equipment being used for. Yvonne. Can you read back the motion.	
Yvonne Hosaka	Tony Ricci moved that Hawaii Rainbow Road Crew, maintain usage of equipment and provide monthly update reports on the usage of equipment listing current and upcoming projects to the CAC with an attendance listing Kekaha residents who are / were involved in any of the programs and/or projects.	
Tony Ricci	He doesn't have to attend the meetings as long as a report is provided correct?	
Yvonne Hosaka	So noted.	
Bruce Pleas	Ok. Do we have a second?	
Evelyn Olores	I second the motion.	
Bruce Pleas	We have a second. Any discussion? All in favor raise your hand. Ok.	Tony Ricci moved that Hawaii Rainbow Road Crew, maintain usage of equipment and provide monthly update reports on the usage of equipment listing current and upcoming projects to the CAC with an

		attendance listing Kekaha residents who are / were involved in any of the programs and/or projects. Seconded by Evelyn Olores. No further discussion. All in favor. Motion passed unanimously.
Bruce Pleas	Ok. Thank you.	
Bruce Pleas	Next is 9b. Discussion and possible decision-making. Boys and Girls Club Trashology 101 Project.	
Yvonne Hosaka	Nalani provided an update report included in your packet listing all of the grants that were in their final report and final budget. Trashology was one of these indicated in Nalani's letter that these have been received by the County and accepted in its final form therefore, this grant is now closed. I did get a phone call from Noe who said she was not going to make it.	
Bruce Pleas	Ok. There is no decision making for that so, Is there a motion to receive final report from Boys and Girls club?	
	Motion to receive by Big Boy.	Moved by Big Boy, seconded by Evelyn Olores. No discussion. All in favor. Motion passed unanimously.
Bruce Pleas	Discussion and possible decision-making , Final Project Report and Final Budget Report, St. Theresa School PV Project. Do you we have a representative to come forward?	
Mary Buza Sims and Matt Taeza	Good evening. Mary Jean Buza Sims, principal St. Theresa. We are happy to report that the system is in place, its working, we don't have a lot of results in terms of what the monetary savings are we know it's producing close to the 15 KW's so I'll defer to Matt Taeza our project manager for more details.	
Matt Taeza	Questions?	
Bruce Pleas	Just, since I do have solar, just so that you know you're getting your absolute worse now and if you're coming close to your 15KW, you're doing good. It's too early to really show what's going on. You can share whatever figures you have with us and I believe we'll be looking for a quarterly report. I don't expect you to see much and I think it'll take a year because it changes. What I'd like to look forward to on the next report is a plan for the scholarships. What type being put out and you may have within 3 months to get an idea of what kind of savings you might see and made available to residents for next school year. Noting set in stone but getting up to speed and also names of anyone who may receive scholarships.	
Matt Taeza	Ok. I'll give a real quick update and you're right, we're not in the best months but today our system produced 12,700 watts. It was a really good day today, not much rain. On the average, you're right. It's been putting out about 10,000 to 11,000 watts on a 15K system so that's pretty good. The number that I like is year to date, we're almost at a million watts produced 963,000 since we've turned the system on.	
Bruce Pleas	How long has that been?	
Matt Taeza	We had the blessing and some of the CAC members attended so that was in December. Just before Christmas until now. I also wanted to mention that as part of the conditions, the idea was to have the kids monitor the system through the computer lab and on Friday I got to stand in front of the 7 th and 8 th graders for an hour half class on what we're going to be doing and how they will be involved in the system. We do have a web-based monitoring program so, on any given day from our i-phones or androids, those who have access to our account can log on and go look to see what the system is producing in real time. I was pretty impressed with the class on Friday and one student in particular seemed to have all the answers and then found out it was Dennis Eguchi grandson who is very very knowledgeable about PV Systems. There was a lot of take-away from the class. I brought our electric bills and taught the kids how to actually read the bill and get an understanding of the various costs associated with the bill. Recognized how much KW we used this period, last period so they really got engaged I because it was about something that they didn't know too much about and could go home and tell their parents what they learned and looking at their bills as well.	

Bruce Pleas	You actually understand those bills?
Matt Taeza	I do now.
Burce Pleas	Good. I'm going to come and visit you. I still don't understand mine. That's good. That's the stuff that I like to see because if a kid in school can understand an electric bill, he's going to understand it for the rest of his life so that's the kind of stuff I like to see. It's practical and I'm glad you're doing it!
Matt Taeza	Thank you. For me, the take-away was when after class two kids came up and actually asked about what they could do and what career fields could this open up so we talking design engineers, electrical and mechanical engineers. All of which provided their expertise for this project. We will keep you all informed. They really took to the website and they showed me stuff that I didn't know so I think we'll be able to even show charts and grants
Bruce Pleas	And have the kids come and present. Good for them and experience public speaking. They are potential CAC members.
Matt Taeza	Good Idea.
Mary Jane	Great Idea. To add to that. Kids were really excited after class. Even our custodian, he was really excited. He said oh my goodness. It's a learning curve because I'm 60 something years old you know, but it opens the doors and like the speaker before us. You give experience to kids and the potential of who they could be is what they never thought about so I think with all of these opportunities and advantages we can provide them with the world is open to possibilities for them so I want to thank the CAC for providing this opportunity and for Matt for seeing the vision to get kids involved by using the software and we'll continue to do that. On the other side for the scholarship, when we see down the road what it is that we can save, we'll go through scholarships and provide a plan on grade levels, who, when. With the new law change in the state of Hawaii with having to be 5 years old by July 1 st , it's going to make a whole lot of students not be able to go to kindergarten. So what are the options? There may be only 21 slots for pre-kindergarten so we'll look at that. We'll have a plan.
Tony Ricci	Can I ask something? Have you guys thought with all the excitement with the 7 th and 8 th grader kids actually getting a group of kids funded by the CAC to go to Kekaha Elementary or Canyon where they can show/ teach how and why you are saving money, and how the bill works. That might be a great little project funded by the CAC where the kids could have going. Something to think about.
Mary Jane	Thank you for that point. Just because you have a PV system doesn't mean you don't continue to put measures in place and continue to conserve energy. Turn the lights off, turn the fans off, computers. Those are the kinds of things that kids have to learn.
Tony Ricci	Coming from other kids, they tend to listen.
Yvonne Hosaka	Bruce. I just wanted to make one notation. Nalani's updated report is dated January 7 th and on this report it does indicate that she did not receive the final written and final financial report however in your packets, I've included these final reports which came in after receiving the final report dated 1/14. So they are complete and final payment has not yet been disbursed. There was one notation to the Final Budget which is the \$172.09 overage which will be absorbed by St. Theresa so you all know. They are in compliance and have completed their final report and final budget.
Big Boy	So on this budget balance, I have a black out. What's supposed to be in here?
Yvonne Hosaka	I believe that may be the way it copied. The final budget report is Exhibit D
Mary Jane Buza Sims	But on the financial report, I don't think that has been deducted yet.
Yvonne Hosaka	The final payment is still outstanding on our financial report for tonight.
Evelyn Olores	I just want to make a comment. Matt, thank you for doing this work for St. Theresa. I know you spent a lot of time doing it and I'm glad to see that even in the final report, it's 172.09 but you just about hit it on the head with the \$55,000 that was awarded so thank you Matt for a job well done.

Bruce Pleas	Anymore discussions? Ok, I'd like a motion to receive.	
	Motion to receive moved by Evelyn Olores.	Motion to receive moved by Evelyn Olores. Seconded by Big Boy. No further discussion. All in favor. Motion passed unanimously
Bruce Pleas	Ok. Thank you very much. Next item on the agenda. Unfinished Business, letter d. Discussion and Possible Decision-Making, Final Project Report and Final Budget Report, E Ola Mau – 4 th of July Community Celebration. Do we have a representative for E Ola Mau 4 th of July.	
Mary Jane Buza Sims	I believe the final report is in and we did get our final disbursement of 10% so everything is ok unless there is any other questions?	
	Any questions? No. Thank you for the fireworks last year. I'd be looking for a motion to receive. Any discussion.	
Evelyn Olores	Motion to receive final report and final budget report for E Ola Mau 4 th of July Community Celebration.	Evelyn Olores moved to receive. Seconded by Big Boy. No further discussion. All in favor. Motion passed unanimously.
Bruce Pleas	Ok. We have communications. Oh. Come forward.	
Dennis Eguchi	The proposal to make a change, must occupy resident home in Kekaha previously was owned. Did you guys make a final decision for us?	
Bruce Pleas	Did we approve that?	
Tony Ricci	I think we were just trying to find the correct verbiage.	
Beth Tokioka	How would we go about doing that? Do we need the County Attorney?	
Yvonne Hosaka	Beth, correct me if I'm wrong but I believe the CAC would not have to approve any changes to your forms. That would be up to your body.	
Bruce Pleas	I believe the decision was made by the community that night.	
Myra Elliott	Are you asking if we're ok with that?	
Bruce Pleas	And I think we're ok because no one said anything earlier tonight when discussed on the agenda.	
Dennis Eguchi	Well, because we're making a change, we don't want to proceed without the CAC approval.	
Bruce Pleas	And the CAC is as far as I remember, I asked if there was any problems with it and we did not have a problem with it.	
Tony Ricci	I think he brought it up because you talked up the verbiage of that and, or are.	
Bruce Pleas	That's manini stuff. The intent, what I was looking for from the CAC members was whether we had any problem with the added sentence. What came after "or" and I heard no complaint from anyone. So it seems good. I don't think we need to approve. Ok. Since you brought this up and whether we have to approve it, I think our safest course of action is to put a letter to the county attorney as to whether we need to approve the changes to that section. We really can't dabble once we get into this grant process.	
Tony Ricci	He answered the question when we asked how we are doing the and and the or so. And you answered the question and how you're checking it so I think we're fine.	
Dennis Eguchi	Ok. Thank you.	

Beth Tokioka	I think just as a courtesy Dennis was letting you know that there was a departure from what was stated earlier and you did you know, nobody had a question or concern so aside from the suggestion that the wording be changed I think it's all good to go.	
Bruce Pleas	And it's the same intent to me so if there is a problem and somebody calls to say hoo hoo about it, we can bring it back up but it has to be something formal and Jose wants to come forward, so.	
Jose Bulatao	This goes back to the statement I made when I came up and talked to the group that Beth Tokioka's presence representing the Mayor's office is acknowledged but because you're dealing with public funds and because you may need the clarification from a legal point of view, I think that your point is very well taken that if you are going to at least make a reference to the County Attorney's office so that you have that clarification to back you up because again, remember you may not have the expertise to meet those legal qualifications required to expend these public funds and I think it would be prudent of the CAC to protect yourselves to be sure you have that clarification from the Mayor's office to protect yourself. Pure and simple.	
	So hearing Jose. Just draft a letter to the County Attorney. Appraising him of the situation and that it ran through the CAC and no opposition from the community and the status of it Weather we should enter into it or not and like Jose said, we should be prudent and have an idea from the County Attorney.	
Tony Ricci	Well shouldn't they be asking the County Attorney if their verbiage is correct or not.	
Bruce Pleas	That's a good outlook on it.	
Tony Ricci	So they need to make sure. You know, they had their meeting and the community didn't have a problem with the verbiage.	
Beth Tokioka	So the grant has been approved. Nothing substantial has been changed with the grant. One little tweak. It really is not a county contractual issue. I don't see it that way. I can almost guarantee you that Mauna Kea will say whatever, as long as the basic intent of the grant stays the same, nothing major has changed, and as long as the CAC feels that it fulfills the original intent then we're good with it. So we can get you that.	
Bruce Pleas	I would suggest that you guys check since you brought that up Dennis with the County Attorney when you have discussions with them. If you want to get that can of worms going. Myself, I'm fairly comfortable with it.	
Beth Tokioka	And Bruce, just so that you know, Mauna Kea is always available to me during these meetings. I talked to him on my way here this evening. So he's always available if we need a legal call.	
Bruce Pleas	Let's just cover all bases. We'll go through. I don't see a problem with it.	Send letter to Mauna Kea for clarification regarding change/addendum to Solarize Kekaha Project community requirement.
Bruce Pleas	Any more discussion? Ok Communications. Go ahead.	
Yvonne Hosaka	There is an upcoming Effective Management Meeting. Just wanted to remind you all the Deadline is this Wednesday and if any of the CAC members are interested in attending I can register for you or you can do that yourself.	
Myra Elliott	Is there a webinar?	
Yvonne Hosaka	Beth do you know if that's available?	
Beth Tokioka	No, sorry	
Yvonne Hosaka	Also on 1/24 there will be a professional development opportunity to hear Keone Nunes on grant writing. It is posted on our website and Facebook page regarding grant writing on a cultural perspective. Flyers are there on the table for anyone interested.	
Bruce Pleas	Future agenda items. Budget and are there any other agenda items any of the CAC members would like to put on to the agenda. Our next meeting is on 2/17 so please submit them to Yvonne 9 days prior to the meeting date and that goes to the public as well.	

Myra Elliott	The poster for the HCB Grant workshop, Can I get more of these?	
Yvonne Hosaka	That was just a draft poster for all of you to see. The date is still not finalized with the neighborhood center. I just wanted to share that with all of you. I will email the flyer once it's in final form, post on website and drop off copies to you if you'd like. You can also print the one I send to you via email.	
Bruce Pleas	Ok. Final roll call	
Evelyn Olores	We have six present. I move that we adjourn this meeting.	
Bruce Pleas	Ok. Any discussion? All in favor. Ok. Thank you	Evelyn moved to adjourn. Seconded by Tony. No further discussion. All in favor. Meeting adjourned
8:00 pm	Meeting Adjourned.	

Drafted by: _____
Yvonne Hosaka, CAC Facilitator

Submitted by: _____
Evelyn Olores, Secretary

Reviewed and Approved by: _____
Bruce Pleas, Chair

() Approved as is
() Approved with amendments
See minutes of _____ meeting.